Kansas Substance Use Reporting Solution (KSURS)

Data Dictionary

CLIENT RECORD

Social Security Number	User entry not required.**** May not be edited once record saved.
Date of Birth	User entry required. May not be edited once record saved. If DOB cannot be obtained enter 01/01/0007. MM/DD/YYYY
First Name	User entry required. May not be edited once record saved.
Middle Name	User entry not required. May not be edited once record saved.
Last Name	User entry required. May not be edited once record saved.
Client Type	User entry not required. Will default to Client. Codependent/Collateral – a person who has no diagnosed substance use disorder but is seeking treatment for problems arising from a relationship with a person with a substance use disorder. Create a new and separate record if a Codependent/Collateral also becomes a Client.
Gender	User entry is required. May not be edited once record saved. Will default to unknown.

**** Many definitions include "User entry is not required." These fields will default to unknown if left blank. Users can save and submit records without completing these fields, however every effort should be made to obtain as complete client records as possible.

	Transgender clients should be coded based on biologic sex – • Transgender male (designated female at birth but identifies male) record as Female. • Transgender female (designated male at birth but identifies as female) record as Male.
Race	User entry not required.
Ethnicity	User entry not required

TREATMENT RECORD

Education	User entry not required.
Employment Status	User entry not required. <table><tr><td>Full-time</td><td>Working 35 hours or more a week.</td></tr><tr><td>Part-time</td><td>Working fewer than 35 hours a week.</td></tr><tr><td>Unemployed</td><td>Looking for work during the past 30 days.</td></tr><tr><td>Not in labor force</td><td>Student, disabled, homemaker, retired, inmate.</td></tr></table> If a client has overlapping activities (for example is working part-time and is a student) prioritize the employment activity. For example, if a client is working part-time and is a student, record the client as Part-time.
Detailed Not in Labor Force	User entry not required. User entry not allowed if Employment status equals any value other than "not in labor force".
Living Arrangements	User entry not required.

	Homeless	No fixed address, includes homeless shelters.
	Dependent Living	Clients supervised in setting such as a residential institution, halfway house, group home and children (under the age 18) living with parents, relatives, guardians, or foster care.
	Independent Living	Clients living alone or without the supervision of others; includes adult children living with parents and adolescents living independently.

Arrests in last 30 days	User entry not required. Any formal arrest should be counted, regardless of whether incarceration or conviction resulted.
Attendance at Self-Help	User entry not required. Some Attendance– Use if frequency of attendance is unknown. Unknown – Use when it is not known if client attended.
Pregnant at Admission	User entry not required. Yes or No – Use only for female clients. Not applicable – Use for male clients or pre-pubescent females.

Co-occurring Mental Health/Substance Use Disorder	User entry not required. The assessment of a co-occurring Mental Health disorder may be based on clinical diagnoses, claims information or self-report.
Type of Treatment Service/Setting	User entry required. May not be edited once record saved.

Detoxification, 24-hour service, Hospital Inpatient	Acute Care Detox, medically managed Detox ASAM IV-D, III.7-D
Detoxification, 24-hour service, Free-Standing	Social Detox ASAM III.2
Rehabilitation/Residential – Hospital (other than Detoxification)	Inpatient, medically managed or monitored inpatient treatment. ASAM IV, III.7
Rehabilitation/Residential - Short term (30 days or fewer)	Intermediate ASAM III.5, III.3
Rehabilitation/Residential - Long term (more than 30 days)	Reintegration ASAM III.1
Ambulatory - Intensive outpatient	Intensive Outpatient ASAM II.1, II.5
Ambulatory - Non-intensive outpatient	Outpatient ASAM I
Ambulatory – Detoxification	Outpatient withdrawal services

	ASAM I-D
Treatment Start Date	User entry required. May not be edited once record saved. MM/DD/YYYY
Previous Substance Use Treatment Episode	User entry not required. May be self-report or from clinical record. Count complete treatment episode (If client attended more than one level/type of service continuously count as one episode).
Referral Source	User entry not required. <table><tr><td>Individual</td><td>Client (self-referral), family member, spouse, friend or any other individual not included in another category.</td></tr><tr><td>Alcohol/Drug use care provider</td><td>Any professional program whose principal objective is assessment or treatment of individuals with a substance use disorder.</td></tr><tr><td>Other Health Care Provider</td><td>Physician, psychiatrist or other licensed health care provider; general hospital, psychiatric hospital, mental health program or nursing home.</td></tr><tr><td>School (Educational)</td><td>Teacher, principal, school counselor or other educational agency.</td></tr></table>

	Employer/Employee Assistance Program	Supervisor, employee counselor, formal EAP.
	Other community referral	Community or religious organization; any federal, state or local agency that provides aid in the areas of unemployment, shelter or social welfare. Includes groups such as Alcoholics/Narcotics Anonymous and Al-Anon.
	Court/criminal justice referral/DUI/DWI	Any police official, judge, prosecutor, probation officer or other person affiliated with a federal, state, or county judicial system. Includes DUI/DWI, diversion, pretrial release, work-release, parole. Also includes any civil commitment to treatment.
	Unknown	
Medication Assisted Opioid Therapy	User entry not required. Yes – Client has opioid misuse diagnosis and use of opioid medications is part of the client's treatment plan.	

	No – Client has opioid misuse diagnosis and use of opioid medications is NOT part of the client's treatment plan. Not applicable – use if client is in treatment for diagnosis other than opioid misuse.
Substance Used	At least one substance use entry is required on admission and discharge records. Substance use ranked in order of use.
Age of First Use	Age of first use is required for the substance selected on Admission and optional on discharge records. 0=Newborn affected by maternal use of substance 1-95=Age at first use in years.
Frequency of Use	Frequency of use is required for the substance selected on both Admission and discharge records.

Route of Administration	Route of administration is required for the substance selected on Admission and optional on discharge records.
	
	User may have identical entries for Substance Used and difference route of administration –
	
	Example:
	     Primary – Methamphetamine/Speed – Smoking
	     Secondary – Methamphetamine/Speed - Injection

DISCHARGE RECORD

Reason for Discharge	User entry not required.
Treatment End Date	User entry required. May be the same as Date of Last Contact but cannot be earlier. For clients who have discontinued treatment, but have no formal discharge date, treatment

	may be assumed to have ended if the client has not received services in 3 days for residential or inpatient treatment or 30 days for outpatient treatment.
Date of Last Contact	User entry not required. If date is unknown enter 01/01/0007. May be the same as Treatment End Date but cannot be later.
Employment Status at Discharge	User entry not required. <table><tr><td>Full-time</td><td>Working 35 hours or more a week.</td></tr><tr><td>Part-time</td><td>Working fewer than 35 hours a week.</td></tr><tr><td>Unemployed</td><td>Looking for work during the past 30 days.</td></tr><tr><td>Not in labor force</td><td>Student, disabled, homemaker, retired, inmate.</td></tr></table>
Number of Arrests in Last 30 Days	User entry not required. Any formal arrest should be counted, regardless of whether incarceration or conviction resulted. If arrest is within the 30-day time-frame as counted by treatment admission record, do not count again in discharge record.
Attendance at Self-Help	User entry not required. Some Attendance– Use if frequency of attendance is unknown. Unknown – Use when it is not known if client attended.
Living Arrangements at Discharge	**User entry not required.** <table><tr><td>Homeless</td><td>No fixed address, includes homeless shelters.</td></tr></table>

	Dependent Living	Clients supervised in setting such as a residential institution, halfway house, group home and children (under the age 18) living with parents, relatives, guardians, or foster care.
	Independent Living	Clients living alone or without the supervision of others; includes adult children living with parents and adolescents living independently.

Type of Treatment Service/Setting	User entry required. Should be same as Admission entry.

Detoxification, 24-hour service, Hospital Inpatient	Acute Care Detox, medically managed Detox ASAM IV-D, III.7-D
Detoxification, 24-hour service, Free-Standing	Social Detox ASAM III.2
Rehabilitation/Residential – Hospital (other than Detoxification)	Inpatient, medically managed or monitored inpatient treatment. ASAM IV, III.7
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	Ambulatory - Non-intensive outpatient	Outpatient ASAM I
	Ambulatory – Detoxification	Outpatient withdrawal services ASAM I-D
Substance Used	User entry not required. Substance use ranked in order of use.	
Frequency of Use	User entry not required.	